

## Behaviour

This document is to be read in conjunction with the behaviour policy on the Trust website. It is intended to be used as a 'What to do document' for staff to support the positive behaviour of students in the academy.

### Verbal Warning – planner removed to the teacher's desk

- Low level disruption such as talking or off task behaviour and not following instructions, the first time.

### Detention for 30 minutes

- Repeated low level disruption of lesson following warning
- Misuse of school equipment
- First instance of:
  - no homework
  - missing equipment
  - poor punctuality to lesson
  - eating or drinking in wrong place
- Breaking of dress code (including hair and jewellery)
- Deliberately rude / disrespectful to staff
- Dropping litter
- Late to school
- Failure to meet line up expectations
- Failure to meet corridor expectations

### Detention one hour after school

- More serious misuse of school equipment / damage to school property
- Abusive behaviour towards others
- More than 5 off tasks or answering backs in one cycle will mean that any additional breaks of these learning habits will be an hour
- More than 10 breaks of completing homework in a cycle will mean that every additional break will be an hour
- More than five breaks of learning habit in the day also leads to an hour detention
- In possession of chewing gum
- Anything that is considered harm to others or self
- Failing a 30-minute detention
- Being placed in internal isolation

### Detention two hours after school

- Such poor behaviour in a lesson that the student needs to be removed
- Persistent refusal to follow instructions from Senior Leaders
- More than 10 off tasks or answering backs in one cycle will mean that any additional breaks of these learning habits will be two hours
- Verbal abuse to others
- Failing a one-hour detention
- Truancy

## Internal exclusion

- Persistent refusal to follow staff instructions
- Fighting / assault / aggressive behaviour
- Poor behaviour whilst on report
- Abusive behaviour directed towards others
- Failure to attend a two hour detention
- Refusal to be removed from the lesson
- Deliberate disruption of the school day
- Internal exclusion may also be used whilst any investigation into reported behaviour is taking place.

## External exclusion

- Only for the most serious of incidents. Discussions would take place with Principal to discuss appropriateness and length of exclusion.

Type of behaviour	Verbal warning	After school Detention 30 minutes / 1 hour	After school detention 2 hours	Internal exclusion	External exclusion
Failure to follow instructions – calling out	Issued in first instance – planner removed to teacher’s desk	Second instance same lesson – detention written in planner	Repeated low level disruption – room removed within Faculty and 2 hour detention given	Continued poor behaviour Refusal to comply Refusal to move to room removal	
Forgot a piece of equipment – Checked by teacher in Period 1		Detention issued			
No student planner in lesson		Detention issued each day until brought or replaced			
Punctuality to Academy		Late and not in line up - Detention issued written in planner	Once 5 lates in a cycle have been reached		
Punctuality to lesson		Not at lesson after music stops or 4 minutes after the last bell			
Homework not done		Homework not done			
Chewing, eating drinking in inappropriate place	Eating / drinking - warning given and opportunity to correct	No action or refusal from student - detention given. Chewing gum is a one hour detention.		Repeated offences placed in isolation and FT /HoY contact parents	
Uniform incorrect / nail polish or false nails	Opportunity to correct - jewellery confiscated until end of the term, nail polish removed			Failure to correct could lead to a possible isolation	



Inappropriate hair – lines / patterns shaved				Letter sent home and isolated until corrected	
Refusal to follow instructions	Initial warning and explanation of consequences	If continued detention given	If still refuses then longer detention	Further refusal results in removal by HoY / SL. May result in internal exclusion	Refusal to follow the isolations instructions could lead to exclusion
Inappropriate use of mobile phone or any Smart watch in school		Confiscated and given to reception – detention given			
Internal / external truancy			Detention given to make up learning time lost Parents contacted		
Argumentative with staff failing to show respect	Initial warning given	Detention given and written in planner if behaviour not corrected			
Failure to move with purpose or accessing a locker between lessons with		Detention issued and written in planner			
Inappropriate language		Detention if heard inside classroom or on site	Further detention if repeated and parents contacted		
Wilful damage of a student's property		Required to pay, apologise and detention given			
Acting with aggression towards another student causing a disturbance to the good order of the academy – including social media usage			Detention given and depending on severity this is the minimum	Depending on the level of disturbance possible internal exclusion	
Unprovoked assault on student				Minimum internal exclusion parents contacted apology expected	Depending on severity FTE or permanent exclusion would be considered. Police may be called.
Swearing, aggression, insulting member of staff – including social media usage				Minimum internal exclusion parents contacted apology expected	Depending on severity may lead to FTE or possible PX



Assault on member of staff					Exclusion FTE or PX. Police may be called
Wilfully undermining the security of the Academy (e.g. letting in strangers)				Minimum internal exclusion parents contacted	May be FTE depending on danger.
Sexual, homophobic, racist harassment				Minimum internal exclusion	Depending on level, FTE or PX. Police may be called
Carrying dangerous items				Minimum internal exclusion	Depending on level, FTE or PX. Police may be called
Theft and handling stolen goods				Minimum internal exclusion	Depending on level, FTE or PX. Police may be called
Dealing taking or possessing illegal substances				Minimum internal exclusion	Depending on level, FTE or PX. Police may be called

