



**DIXONS
KINGS**
ACADEMY

Dixons Kings Academy

Policy Documentation

Policy: Behaviour for Learning

Responsibility for Review: Deputy Principal

Date of Last Review: September 2017

Behaviour for Learning

Principles

Dixons Kings Academy is committed to ensuring that our students master the knowledge, understanding and skills to be academically successful. We believe that anyone who is successful in the broadest sense of the word must develop self-discipline and be given autonomy to make the right choices. We also want our students to understand their role in developing a common purpose across our Academy community and beyond. 'DKA Learning Habits' provide a framework to ensure our key core values (Integrity, diligence and civility) are embedded within our daily practice and routines. We fully believe that appropriate praise and reward can be very powerful in developing a happy and purposeful school environment.

Aims

- To have the highest expectations of student behaviour in order to maximise their opportunity to achieve.
- To ensure all students develop the good learning habits that they need to be successful in school and life.
- To realise and celebrate the potential of all students through promoting independence and self-discipline.
- To create an environment in which students are enabled to become mature, self-disciplined, industrious and accepting responsibility for their own actions.
- To form an active partnership with parents and carers to encourage good behaviour and to establish improved patterns of behaviour where there are difficulties.

These aims are supported by regular and appropriate in-service training; close parental and community links; student organisation which takes account of ethnic and gender balance; the boosting of students' self-esteem through positive reinforcement and extra-curricular activities; and Academy social events aimed at pulling together the different life experiences of groups within the community.

Rewards

We want students to be motivated by the intrinsic value of achievement; however, we are committed to rewarding students for developing good learning habits. A tiered rewards system is in place that allows students to progress from one level to the next based on the number of positive comments they receive.

250 positives	– Text message home
500 positives	– Post card home
750 positives	– Pathfinder pin badge and certificate
1000 positives	– Letter home
1500 positives	– Explorer pin badge and certificate
2000 positives	– Trailblazer pin badge and certificate

Around the Academy and in lessons staff use descriptive praise to signal to students that they are demonstrating good learning habits. Tutors may contact home to provide parents / carers with praise about their child. During appreciation assemblies staff and students have the opportunity to thank and praise each other for exhibiting the Academy core values of Integrity, Diligence and Civility.

a) Text messages

Parents may receive a text message to share a student's positive contributions during the three cycles of each academic year.

b) Rewards Events

There may be opportunities for different year groups to participate in educational visits; these will be conveyed to parents and students with strict criteria for students to access these rewards.

c) Cycle updates

Each cycle parents will receive a report showing the academic progress a student has made during that cycle. These are rated as follows:

Purple	-Progress has exceeded yearly targets
Green	-Progress is in line with yearly targets
Amber	-Progress is below yearly targets
Red	-Progress is significantly below yearly targets

Sanctions

At Dixons Kings there is a certainty of sanction for breaking one of our learning habits or failing to follow one of our three core values. These sanctions take the place of detentions.

Lesson procedure

During lessons a student will receive one warning for failing to follow any of the learning habits, at this stage the student's planner will be taken by the teacher as a visible sign that the warning has been issued. If the student continues to misbehave a detention is given immediately. This is written in the student's planner.

One detention = 30 minute detention

Two detentions = 1 hour detention

Five or more = 2 hours or Isolation for a day

Detentions up till 12pm are usually done the same day, parents will receive a message via text if their child has a detention and the length of time.

If a student continually receives off task and answering back detentions the sanctions increase as follows:

5 on task/answering back detentions in any 1 cycle = 1 hour detention

10 on task/answering back detentions in any one cycle = 2 hour detention

Nb. There are times where a warning is not suitable and leads to an immediate detention such as chewing or talking in line up.

Escalation – Oncall

During any one lesson if a student has received their planner warning and a detention, the next stage of our policy is Oncall. A member of staff will collect the student from their lesson; dependent upon the reason for being Oncall will determine whether the student is taken to Isolation or buddied to another room. Being Oncalled means a two hour detention will be logged as the sanction.

DKA Learning Habits

All members of staff are expected to actively promote and model the Dixons Kings Academy (DKA) Learning Habits.

Learning Habit 1: Homework

Students who wish to be successful complete homework (including Stretch Projects) on time. Completing work outside of lessons is very important to consolidate and master learning. It also helps students to develop their organisational skills and it shows that they are hard working. Deadlines have to be met with work that is done to the best of their ability. Students who fail to meet homework deadlines are issued with an Academy detention on the same day the deadline is missed.

Learning Habit 2: On-Task Behaviour

Students who wish to succeed are always on-task in every lesson and behave in a purposeful manner outside of lessons. Sometimes it will be hard work for students to remain on task but we will remind them that they learn best when they are concentrating. It also means that other students can learn without disruption and allows the teacher to teach what s/he has planned. We expect all students to track the person who is talking to demonstrate that they are listening carefully. When in whole year group lectures, lessons or assemblies students are expected to remain in silence until they are invited to speak by the member of staff leading the lesson or assembly. Staff will raise their hands to show that they want silence and it is expected that students respond immediately. Failure to be on-task in lessons or around the Academy will result in a detention on the same day as the off-task behaviour.

Learning Habit 3: Punctuality & Attendance

Students who wish to succeed always attend and are on time. We are trusting that students will arrive at the Academy by 8.00am each day so that they are ready for the days learning. Failure to be on time for line-up or a lesson will result in an Academy detention on the day the lateness occurs. Students who arrive late at school are expected to sign in at reception.

Students are expected to attend school every day of the Academy year. Anything less than 97% is not good enough and the Academy would expect this only to be the case for students with serious medical issues. If students are ill then parents/carers must contact the Academy on the morning of each absence. Any planned absence should be requested using the Academy's leave of absence form and passed to the Vice Principal of School. Any holiday request during term time will be refused. We trust that parents will only request leave of absence in exceptional circumstances.

Learning Habit 4: No Answering Back

We know that students who wish to succeed do not answer back and trust that teachers' instructions are to help them be successful. We know it is important that students learn self-discipline. If an adult tells a student to do something we expect it done straight away. We expect students to trust staff and never question an adult's decision anywhere in the Academy. If a student feels unfairly treated they must still follow the instruction first time every time. Later, in their own time, students may approach the adult to discuss the situation. Students are expected to ask politely and respectfully. If a student feels uncomfortable approaching the member of staff then they should speak to their Tutor or their Head of Year in the first instance.

Learning Habit 5: Perfect Uniform

Students who wish to succeed wear perfect uniform. It is important that our students take pride in themselves and in our school. It is important that students contribute to our Academy's common routines. If students breach any one part of our strict uniform code then they will either be given some temporary uniform to wear, sent home to change, or will be isolated until their uniform is perfect. We will do this to ensure that all our students take pride in their appearance and to make sure that our students are treated fairly. It is unfair if some students keep to our dress code and some don't.

Learning Habit 6: Equipment

Students who wish to succeed always bring the right equipment to the Academy for the right lessons each day. We wish to develop our students' organisational skills for success in future life. For any important role in life we need the right equipment and students need to make sure they provide it. An equipment check takes place during period 1 every day, any items missing will result in an immediate detention being issued. Stationery is on sale each morning in the library so that students can solve issues around lost equipment before lessons begin.

Students are expected to bring the following to school:

- Black pens
- Pencil
- Ruler
- Rubber
- Compass
- Protractor
- Scientific calculator
- Glue stick
- White board pen
- DEAR reading book
- Planner (Issued to students at the start of each academic year)
- Lanyard (including locker key and data card)
- PE Kit (on the days they have PE)

Behaviour routines

Corridors

Students should move safely and quickly around the academy, always on the left and in single file where appropriate. Students should line up outside classrooms in an orderly fashion. Volume on the corridors should be no louder than quiet partners. A detention can be issued if students are misbehaving or being too loud on the corridors.

Lockers

All students will be allocated a locker when they join Dixons Kings Academy. Students may use their lockers before the start of the academy day, at lunchtime and at home time. Students should ensure they have their correct equipment and books at these times only. Visiting your locker outside of these times will result in a detention. If a student loses their locker key there will be a cost of £4.00 to purchase a new one.

Planners

All students are given a planner at the start of every academic year. Planners are used to help out students stay organised and should be used to record homework and important things. The planner is also a place messages can be written for a parent's attention at home or teachers at school. Planners should be signed every week by both your form tutor and your parents.

Students should store their equipment and books in their personal lockers, and so they should not be carrying bags or wearing coats around the Academy. Illegal items, chewing gum and jewellery (other than one plain watch) are not allowed in the Academy. If any of these items are brought into school, then they will be confiscated and will only be returned to parents at the end of each Academy term. Mobile phones are not to be switched on or seen in the Academy. We would strongly recommend students do not bring a mobile phone into the Academy. If parents want their child to bring a phone to school for safety reasons, then they must be switched off and kept in lockers (we cannot accept any responsibility for lost or stolen possessions). If a member of staff sees a mobile phone it will be confiscated and will be kept until the end of the week – this is not negotiable.

Serious Incident Protocol

When a serious incident has occurred at the Academy a full investigation will be undertaken. This will involve taking statements from students and staff where needed. Parents will always be informed when we are dealing with a serious incident. At times we may need to isolate a student during an investigation. When we have completed our investigation parents will be asked to attend the Academy to discuss the incident and possible ways of resolving the situation.

Sanctions

Planner Warning	<ul style="list-style-type: none"> • First instance of off-task behaviour (e.g. talking during silent work)
Immediate Detention	<ul style="list-style-type: none"> • Not responding to an off-task reminder • No equipment in lesson • Missing a deadline • Talking in line up • Volume or silly behaviour on the corridor • Late to the Academy / lesson • Chewing gum • Using a mobile phone / MP3 player without authorisation • Failure to follow the Academy dress code • Inappropriate language over heard by a member of staff • Misuse of school equipment • Dropping litter in the Academy • Plagiarism / copying
(Internal Isolation or External Exclusion)	<ul style="list-style-type: none"> • Refusal to follow the Academy dress code (defiance) • Refusal to follow staff instructions (defiance) • Truancy • Use of any physical force in school • Damaging school property or another students property • Sexual harassment • Inappropriate language directed at a member of staff • Failure to attend a detention session • Fighting with another student • Bullying • Abusive language to another students • Smoking on school grounds • Assaulting a member of staff • Dangerous behaviour (including bringing illegal items into the Academy) • Theft / handling stolen goods <p>Nb. Internal Isolation may be used as a tool to prevent further detentions</p>

	or incidents of misbehaviour occurring, this would be sanctioned by the HOY or a member of SLT
Alternative placements (up to 10 days)	Where a student has failed to respond to multiple interventions we may suggest that the student attend another school in their isolation unit. <ul style="list-style-type: none"> • Failure to respond to interventions • Serious incidents
Central pru	A student's behaviour may be of such a concern that a place at the Central Pru will be organised. This will always be discussed with parents.
Managed Moves	Where a student is need of a fresh start, we can arrange a fresh start at a new school
Alternative Provision	An option that allows a student to be educated at another establishment to support them with their learning
Permanent Exclusion	Where the behaviour of a student is having a detrimental effect on the rest of the Academy and other options available have failed or are not suitable. The student will lose their place at Dixons Kings Academy
<p>The Academy may also use the following sanctions:</p> <ul style="list-style-type: none"> • Limiting student access to 'Additional Studies' sessions or free time such as break and lunch • Removal of IT rights (e.g. email & internet academy access) • Confiscation of item/s • Not allowing students to attend reward events & field studies 	

This policy is a guide to the usual procedures that will be followed when dealing with behaviour for learning. However, there are times where a member of SLT could use their judgement to impose a sanction that they believe is in the best interest of the students.